



The Educational Employees' Supplementary
Retirement System of *Fairfax County*

MEETING MINUTES

Approved March 15, 2024

A special in-person meeting of the ERFC Board of Trustees was held on February 5, 2024, in the Gatehouse Administration Center located at 8115 Gatehouse Road, Falls Church, VA 22042.

Trustees present:

Kimberly Adams, *Chairperson and Trustee*
Kathie Pfeffer-Hahn, *Vice Chairperson and Trustee (via video conference)*
Leigh Burden, *Treasurer and Trustee (via video conference)*
Sherry Agnew-Scott, *Trustee*
Adam McConagha, *Trustee (via video conference)*
Ducchi Quan, *Trustee*
Marty Smith, *Trustee*

Also present:

Jenifer Cromwell, *Member, Bredhoff & Kaiser*
Andrea Martini, *Coordinator, Operational Employment Services, FCPS HR*
Tamara Wesely, *Executive Recruiter/Staff Consultant, CBIZ Talent and Compensation Solutions (EFL Associates) (via video conference)*

Meeting

Call to Order

Ms. Adams called the meeting to order at 4:01pm.

Approval of Remote Participation

Ms. Pfeffer-Hahn requested approval of her participation in the meeting via video conference from Herndon, Virginia for personal reasons (work). Ms. Burden requested approval of her participation in the meeting via video conference from Clifton, Virginia for personal reasons (illness). Mr. McConagha requested approval of his participation in the meeting via video conference from Bethesda, Maryland for personal reasons (work).

Mr. Quan **moved that the Board of Trustees approve Kathie Pfeffer-Hahn's participation in the Board of Trustees meeting via electronic means from Herndon, Virginia, Ms. Burden's participation in the Board of Trustees meeting via electronic means from Clifton, Virginia, and Mr. McConagha's participation in the Board of Trustees meeting via electronic means from Bethesda, Maryland.** Mr. Smith seconded the motion. The Trustees voted unanimously to approve the motion.

Announcement of Agenda Changes

Ms. Adams announced that there were no changes to the agenda. Mr. Quan **moved that the Board of Trustees approve the agenda as presented.** Mr. McConagha seconded the motion. The Trustees voted unanimously to approve the agenda.

The February 5, 2024 Special Board of Trustees Meeting Agenda was posted to BoardDocs.

Closed Session

Mr. Quan **moved that the Board of Trustees go into Closed Session, including representatives from FCPS HR, EFL Associates, and legal counsel, for the purpose of discussing personnel matters, specifically considering specific candidates for the Executive Director position, according to Virginia Code Section 2.2-3711.A.1.** Ms. Pfeffer-Hahn seconded the motion. The Trustees voted unanimously to go into Closed Session at 4:03pm.

Mr. Quan **moved that the Board of Trustees come out of Closed Session.** Dr. Agnew-Scott seconded the motion. The Trustees voted unanimously to come out of Closed Session at 4:59pm.

Mr. Quan **moved to certify that only personnel matters were discussed or considered by the Trustees while in Closed Session.** Mr. Smith seconded the motion. The Trustees voted unanimous approval.

Mr. Quan **moved to confirm the action taken in Closed Session that the Board of Trustees selected a candidate for the position of Executive Director, subject to successful contract negotiations, and that the Board authorized notification to ERFC staff and the other candidates following completion of successful contract negotiations.** Dr. Agnew-Scott seconded the motion. The Trustees voted unanimous approval.

Adjournment

Without objection, Ms. Adams adjourned the meeting at 5:00pm.

**Next Meeting – March 15, 2024
(in-person)**